

CIN: L32202KA1950GOI000640

Regd. & Corporate Office: ITI BHAVAN, DOORVANINAGAR, BENGALURU - 560016
Ph No: 080-25614466, Fax: 080-25617525, E-mail: cosecy_crp@itiltd.co.in, Website: www.itiltd-india.com

Reminder: II Date: 22-10-2018

Dear Sir/Madam.

Sub: <u>Updation of PAN Number and Bank Particulars in Register of Members and Intimation regarding Physical Transfer of</u> shares held in ITI Limited

This is with reference to the SEBI Circular bearing no. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018 on the above subject. In this regard we wish to bring to your notice that you have not yet **updated PAN details and/or bank particulars** in your Folio No. in the Register of Members of ITI Limited. Updating the Bank particulars will enable the Company to credit the dividend amount directly in your bank account thereby reducing the risk of loss of dividend warrants or postal delays.

You are accordingly requested to furnish your PAN and Bank account details in the Form given below (together with a copy of PAN and cancelled cheque) through post / courier to our Registrar & Transfer Agents (RTS) at the below mentioned address:

Integrated Registry Management Services Private Limited, Unit: ITI Limited, No. 30, Ramana Residency, 4th Cross, Sampige Road, Malleswaram, Bengaluru – 560 003

As per the above referred SEBI and BSE circular (Regarding banning of physical transfer of shares) the PAN, Bank details needs to be provided within 21 days from the date of this communication.

Further BSE has issued a Circular to all the Listed Companies on July 05, 2018 informing about amendment to Regulation 40 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 vide Gazette notification dated June 8, 2018 has mandated that transfer of securities would be carried out in dematerialized form only.

In view of the above circular we request the physical shareholders to convert the shares held in physical form in to demat mode and also wish to state that physical transfer will not be processed with effect from 5th December 2018

In this regards we had sent a Letter on 20-08-2018, but no response received from your end.

Assuring you of our best attention at all times.

Thanking You, Yours faithfully,

For ITI LIMITED

Sd/-

S. SHANMUGA PRIYA

COMPANY SECRETARY

(Updation of the Company's Register of Members pursuant to SEBI circular No SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 DTD 20 /04 /2018)

S.No.	Particulars	Details
1	Name of the first shareholder (in block letters)	
2	Folio No. :	
3	Pan Number of the Shareholders:	
	1 st Shareholder (attach copy)	
	2 nd Shareholder (attach copy)	
	3 rd Shareholder (attach copy)	
4	Particulars of the Bank Account of the 1 st Shareholder:	
	Bank Name	
	9-digit account code number of the bank & branch appearing on the MICR cheque issued by the Bank [Please attach photocopy of a cheque or a cancelled cheque issued by your bank)	
	Account Type (SB Account/Current Account)	
	Bank Account No.	
	IFSC Code	
5	Email Id	